

**Eagle Rank Requirement Two: Eagle References** CROSSWINDS Eagle Board updates: Revision 20090809.01

An “Eagle reference” is defined as the name, address, city, state, zip and ten digit phone number of a person who the Eagle candidate has personally contacted and authorized them to provide conduct and character information to the District Eagle Board of Review (DEBOR).

Each Eagle candidate is required to *PROVIDE* five Eagle references on his Eagle Scout rank application. If the candidate is currently employed outside of his home, he must *PROVIDE* a sixth reference in the Employer line of requirement 2 on the Eagle Scout rank application. The five required Eagle references are: Parental, Religious, Educational, Other1, and Other2. “Other(x)” Eagle references are any other adults not related to the Eagle candidate and/or not a registered member of his specific Scouting unit. Adult Scout leaders from other units may be listed as an Eagle reference.

If the Eagle candidate is not a member of an organized religious institution, his parent(s) must provide the Religious Eagle reference, stating that the family has no church affiliation at this time and outlining the reason(s) why. The letter should state whether or not the scout has a belief in a Supreme Being, and how he fulfills his Duty to God in his daily life. In this exception case, the Parental Eagle reference and the Religious Eagle reference may be combined, but the Eagle reference information *shall* be on BOTH the Parental and the Religious lines, in requirement two of the Eagle Scout rank application.

Once the Eagle candidate provides the Eagle references on his Eagle Scout rank application, he has completed requirement two of the Eagle rank. **Unit Scout leaders SHALL NOT sign the application until the Eagle candidate has provided the required Eagle reference information on the Eagle Rank Application.** The Eagle Service Desk will refuse to accept any application that is missing the required five (or six) Eagle references.

If the Eagle reference providers listed on the Eagle Rank application do not submit the requested information, the DEBOR cannot require the Eagle candidate to make follow-up contact with those providers or submit different Eagle reference information. Furthermore, the Eagle candidate cannot have a board of review denied or postponed because the council office or council advancement committee does not receive the references he requested from the individuals listed on his Eagle Scout rank application.

**All Eagle related paperwork SHALL be turned into the Council office by the 25<sup>th</sup> day of each month to be guaranteed a final review on the second Wednesday of the following month.**

The Eagle reference providers may provide the requested character information in one of three methods:

1. A letter mailed to the Eagle Service Desk:  
Chairman of the Eagle Board of Review for *Eagle Candidate's Name*  
Eagle Scout Service Desk, Occoneechee Council BSA  
P O Box 41229  
Raleigh NC 27629-1229
2. An email to the Eagle Scout Service Desk <mailto:tiffany.adams@scouting.org>  
The email may be Cc: (copied to) <mailto:debor@rtpnet.org>  
The email shall not be copied (or blind copied) to any other recipients.  
The Subject: of the email should be formatted to include:  
“Crosswinds Eagle Scout reference for *Firstname Lastname*”
3. A personal phone call interview, initiated by the Chairman of the DEBOR  
In Crosswinds District, all phone interviews will be documented on a “call review form” and included in the Eagle candidate’s packet of information you will be given to evaluate.

Latest revision online: <http://crosswinds.cary.nc.us/debor/EagleReferences.pdf>



**A Letter of Recommendation Request on behalf  
of Eagle Scout Candidate**



\_\_\_\_\_  
**(Eagle Scout Candidate's Name)**

Complete for each  
reference

**Reference's Name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**The Eagle candidate has designated you as his:**

Parent reference

Religious reference

Educational reference

Employer reference

Other

Each Eagle Scout candidate must demonstrate that he lives by the Scout Oath and Scout Law in his daily life. He does this by securing a letter of character reference from persons who know him well. This candidate respectfully asks that you write a letter of recommendation on his behalf. Here are some suggested areas of evaluation:

- |   |  |
|---|--|
| <ol style="list-style-type: none"> <li>1) Living and practicing the values of the Scout Oath and Scout Law at home, school, job, religious organization, or wherever he is.</li> <li>2) Attitude towards duty and responsibility to God</li> <li>3) Attendance at meetings he bears responsibility for</li> <li>4) Reliability in meeting commitments he makes</li> <li>5) General scholastic ability and record</li> <li>6) Effectiveness of leadership in his activities</li> </ol> | <ol style="list-style-type: none"> <li>7) Respect for other's rights, property and convictions.</li> <li>8) Effectiveness in working with others.</li> <li>9) Attitude towards duly constituted authority</li> <li>10) Ability to handle an emergency situation.</li> <li>11) Community involvement outside of Scouting.</li> <li>12) Exemplary personal achievements, honors, awards or recognition.</li> </ol> |
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Comment on any of which you have personal knowledge. Feel free to mention other areas not listed to further reveal the character and ability of this Eagle Scout candidate. Examples of events that demonstrate the candidate's character and ability are very effective.

Please mail your letter directly to the address below:

**Chairman of the Eagle Board of Review for (candidate's name)**  
**Eagle Scout Service Desk**  
**Occoneechee Council, BSA**  
**P.O. Box 41229**  
**Raleigh, NC 27629-1229**

This Eagle Scout candidate's board of review will depend upon this reference. **Please do your best to submit this reference within 14 days.** Your promptness in responding to this request is appreciated.

The Boy Scouts of America requires that the contents of your letter remain confidential. Only the council Eagle Service Desk and members of the candidate's Eagle Board of Review will see the letter. We will not share your letter with the candidate. We ask that you maintain the same degree of confidentiality.

Should you have questions, please contact the Occoneechee Council Eagle Service Desk at telephone 1-800-662-7102 (Raleigh 872-4884). Thank you for your cooperation and prompt response.

***The Occoneechee Council Advancement Committee***

**SCOUT OATH**

On my honor, I will do my best,  
 To do my duty to God and my country  
 and to obey the Scout Law;  
 To help other people at all times;  
 To keep myself physically strong,  
 mentally awake and morally straight.

**SCOUT LAW**

A Scout is ...

trustworthy	loyal	helpful
friendly	courteous	kind
obedient	cheerful	thrifty
brave	clean	reverent.

**SCOUT MOTTO**

Be prepared.

**SCOUT SLOGAN**

Do a good turn daily.